



The Trust to Conserve Northeast Forestlands
FSC Group Chain of Custody Certificate

Member Company Outsourcing Agreement

FSC Certificate Code:	SW-COC-001677
Primary Contact for Certificate:	Joe Smith. 207-688-8195. joe@tnef.org
Member Company	
Member Company contact	
Subcontractor Company Name:	
Subcontractor Contact Person:	
Location of Subcontractor:	
Details of Outsourcing Arrangement:	

General Terms for Outsourcing:

- A. The subcontractor shall track and control all materials that are outsourced for use in FSC-certified products to ensure they are not at risk of mixing or being contaminated with any other materials during the outsourcing arrangement.
- B. The subcontractor shall use only the material provided by the FSC certificate holder for products covered by this outsourcing arrangement.
- C. The subcontractor shall maintain records of inputs, outputs, and shipping documents associated with all material processed during the outsourcing arrangement.
- D. FSC certificate holder shall issue the final invoice for the FSC-certified products following the outsourcing arrangement.
- E. The subcontractor shall not use the FSC/SW/RA trademarks for promotional use or on any products not included in this outsourcing arrangement.
- F. Subcontractor shall not further outsource processing of the material to any other entity.
- G. Subcontractor shall allow SmartWood to conduct audits of its operation, including on-site evaluation, as part of its auditing of the FSC certificate holder.

Specific Terms for this Outsourcing Arrangement:

- A. The subcontractor shall only apply the FSC labels provided by the FSC certificate holder to the FSC-certified products covered by the scope of this outsourcing arrangement and agreement.
- B. {LIST ADDITIONAL TERMS SPECIFIC TO THIS OUTSOURCING AGREEMENT}